

Safe Schools, Healthy Students Partner Budget
Juvenile Court of Memphis and Shelby County
Year II

COPY

ASN# GW 399

Category	Grant Funds	In Kind	Total
Personnel			
Probation Counselor A	35,139.00		\$ 35,139.00
(100% - FTE)			
Subtotal Personnel	\$ 35,139.00		\$ 35,139.00
Fringe Benefits			
Retirement (13.5%)	4,744.00		\$ 4,744.00
Medicare (1.35%)	474.00		\$ 474.00
Group Life Insurance (.6240%)	219.00		\$ 219.00
Health Insurance	7,941.00		\$ 7,941.00
Disability Insurance (.580%)	204.00		\$ 204.00
OJI Expense (1.550%)	545.00		\$ 545.00
Unemployment Compensation (.329%)	116.00		\$ 116.00
Subtotal Fringe Benefits	\$ 14,243.00		\$ 14,243.00
Travel			
Local Travel			
Project Manager (50 mi./daily x .42/mi. x 250 days)	5,250.00		\$ 5,250.00
Subtotal Travel	\$ 5,250.00		\$ 5,250.00
Equipment			
Subtotal Equipment			
Supplies			
Cell Phone (1 year cellphone service)	757.00		\$ 757.00
Office Supplies	1,000.00		\$ 1,000.00
Subtotal Supplies	\$ 1,757.00		\$ 1,757.00
Staff Development			
Staff Development	500.00		\$ 500.00
Total Staff Development	\$ 500.00		\$ 500.00
Indirect Costs			
Indirect Cost			
Total Budget	\$ 56,889.00		\$ 56,889.00

Safe Schools/Healthy Students Grant
INVOICE FOR REIMBURSEMENT

NAME AND ADDRESS OF CONTRACTOR Juvenile Court of Memphis and Shelby County 616 Adams Ave Memphis, TN 38101		INVOICE #	DATE OF SUBMISSION
FEDERAL ID# Q184L050266		INVOICE ENDING DATE	
CONTRACTING AGENCY Shelby County Schools		CONTRACT PERIOD	
Safe Schools / Healthy Students Initiative Project CLASS		FROM 10/1/06	TO 09/31/2007
SCS ASN Number GW 399 Contracted Services		SCS CONTACT PERSON	
		Invoice Questions: Sue Brandon Phone: 321-2691 E. sbrandon@scsk12.org	

COST CATEGORIES OR PROGRAMS	(A) CONTRACT BUDGET	(B) TOTAL	(C) ACTUAL EXPENDITURE Including this Invoice	(D) MONTHLY EXPENDITURES AMOUNT DUE	SCS Use Only
Personnel (Salaries)	\$ 35,139.00				
Benefits	\$ 14,243.00				
Travel	\$ 5,250.00				
Staff Development	\$ 500.00				
Supplies	\$ 1,757.00				
Postage & Shipping	\$				
Printing & Publications	\$				
Subcontracted Services	\$				
Equipment	\$				
Indirect Cost 8 %	\$				
TOTAL	\$ 56,889.00				

Documents attached provide the contractor's expenditure records for salaries paid to specific individuals, benefits paid and itemized costs incurred.

Time sheets are attached for all employees billed with percentages of time devoted to this project noted unless paid 100% by the grant.

Semi-annual certifications will be maintained for employees paid 100% by the grant.

Invoices to support non-salary expenditures are attached.

RECOMMENDED FOR PAYMENT BY

CONTRACTING AGENCY'S AUTHORIZED SIGNATURE

I certify to the best of my knowledge and belief that the data above are correct
and that all expenditures were made in accordance with the contract conditions
and that payment is due and has not been previously requested.

TITLE
DATE
Phone

COPY

COPY

CONTRACT AMENDMENT
Shelby County Schools
And
Juvenile Court of Memphis and Shelby County
February 2008

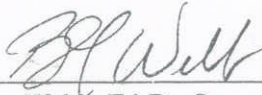
- Section 4. I. As described in the attached Proposal, the JIL will work full-time (37.5 hours per week) on The Court's 12-month schedule.
- Section 4. VII. Add: The initial Re-Entry Transition Strategy plan will be developed jointly by both The Court and SCS.
- Section 4. XI. Add: The final Re-Entry Transition plan will be developed jointly by both The Court and SCS.
- Section 5. An amount of \$57,900.00 is allocated for the 12 months of Grant Year Three, which begins on October 1, 2007 and ends September 30, 2008. Unused budget funds *my mem* *288* not be carried over beyond September 30, 2008 unless they are spent prior to September 30, 2008 and must be invoiced within 45 days as indicated in Section 6.
- Section 6. a. For services rendered, in accordance with SCS fiscal procedures, the Court will submit monthly invoices. Beginning April 30, 2008, invoices must be submitted within forty-five (45) days of the services provided.
- b. For services and supplies, The Court will submit monthly invoices documenting the purchase. Beginning April 30, 2008, invoices must be submitted within forty-five (45) days of the services and supplies purchased or provided.
- Section 7. This contract extends through September 30, 2008.
- Section 11. Add: Copies of the Re-Entry Transition Strategy plan for individual students are subject to review by The Court and by SCS for monitoring purposes and program evaluation. Monthly reports on service delivery will be submitted by The Court to SCS within 30 days.

Attachments:


Award Notice
Year Three Budget

COPY

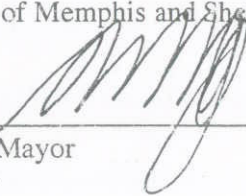
SIGNATURES affixed below indicate agreement to the terms and conditions stated herein:


Bobby Webb, Ed.D., Superintendent
Shelby County Schools

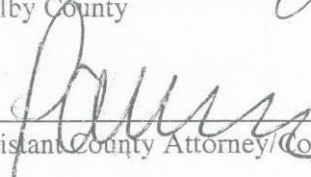
5/8/08
Date


Larry Scroggs, Chief Administrative Officer
Juvenile Court of Memphis and Shelby County

5/16/08
Date


A C Wharton, Mayor
Shelby County

May 23, 2008
Date


Assistant County Attorney/Contract Administrator

5-22-08
Date



U.S. Department of Education
Washington, D.C. 20202

COPY

GRANT AWARD NOTIFICATION

1 RECIPIENT NAME: SHELBY COUNTY SCHOOLS 160 S. Hollywood Street Memphis, TN 38104	5 AWARD INFORMATION PR/AWARD NUMBER Q184L050266-06 ACTION NUMBER 03 ACTION TYPE Administrative AWARD TYPE Discretionary															
2 PROJECT TITLE 84.184L SAFE SCHOOLS/HEALTHY STUDENTS GRANTS	6 AWARD PERIODS BUDGET PERIOD 10/01/2006 - 09/30/2007 PERFORMANCE PERIOD 10/01/2005 - 09/30/2008 FUTURE BUDGET PERIODS <table border="1"> <thead> <tr> <th>BUDGET PERIOD</th> <th>DATE</th> <th>AMOUNT</th> </tr> </thead> <tbody> <tr> <td>03</td> <td>10/01/2007 - 09/30/2008</td> <td>\$1,847,090.00</td> </tr> </tbody> </table>	BUDGET PERIOD	DATE	AMOUNT	03	10/01/2007 - 09/30/2008	\$1,847,090.00									
BUDGET PERIOD		DATE	AMOUNT													
03	10/01/2007 - 09/30/2008	\$1,847,090.00														
3 PROJECT STAFF RECIPIENT PROJECT DIRECTOR Sue Brandon (901) 321 - 2681 EDUCATION PROGRAM CONTACT Jane G. Hodgdon (202) 205 - 3731 EDUCATION PAYMENT CONTACT GAPS PAYEE HOTLINE (888) 336 - 8930																
4 KEY PERSONNEL <table border="1"> <thead> <tr> <th>NAME</th> <th>TITLE</th> <th>LEVEL OF EFFORT</th> </tr> </thead> <tbody> <tr> <td>Sue Brandon</td> <td>Project Director</td> <td>100%</td> </tr> </tbody> </table>	NAME	TITLE	LEVEL OF EFFORT	Sue Brandon	Project Director	100%	7 AUTHORIZED FUNDING <table border="1"> <thead> <tr> <th></th> <th>THIS ACTION</th> <th>N/A</th> </tr> </thead> <tbody> <tr> <td>BUDGET PERIOD</td> <td>\$1,847,090.00</td> <td></td> </tr> <tr> <td>PERFORMANCE PERIOD</td> <td>\$3,671,138.00</td> <td></td> </tr> </tbody> </table>		THIS ACTION	N/A	BUDGET PERIOD	\$1,847,090.00		PERFORMANCE PERIOD	\$3,671,138.00	
	NAME	TITLE	LEVEL OF EFFORT													
Sue Brandon	Project Director	100%														
	THIS ACTION	N/A														
BUDGET PERIOD	\$1,847,090.00															
PERFORMANCE PERIOD	\$3,671,138.00															
8 ADMINISTRATIVE INFORMATION DUNS/SSN 044043263 REGULATIONS CFR PART x EDGAR AS APPLICABLE ATTACHMENTS A, B OSDFS, C, E1, E2, E3, F, S, HS2																
9 LEGISLATIVE AND FISCAL DATA AUTHORITY: PL 107-110 SAFE & DRUG-FREE SCHOOLS & COMMUNITIES ACT OF ESEA, AS AMENDED BY NCLB PROGRAM TITLE: SAFE AND DRUG-FREE SCHOOLS AND COMMUNITIES - NATIONAL PROGRAMS CFDA/SUBPROGRAM NO: 84.184L																

Safe Schools/Healthy Students Grant
INVOICE FOR REIMBURSEMENT

NAME AND ADDRESS OF CONTRACTOR		INVOICE #	DATE OF SUBMISSION	
Juvenile Court of Memphis and Shelby County		INVOICE ENDING DATE		
616 Adams Ave				
Memphis, TN 38101				
FEDERAL ID#	Q184L050266	SCS ASN Number	GW 399 Contracted Services	
CONTRACTING AGENCY	Shelby County Schools			
Safe Schools / Healthy Students Initiative Project CLASS				
		FROM	10/1/07	TO 09/31/2008
		SCS CONTACT PERSON		
		Invoice Questions: Sue Brandon Phone: 321-2691 E. sbrandon@scsk12.org		

COST CATEGORIES OR PROGRAMS	(A) CONTRACT BUDGET	(B) TOTAL	(C) ACTUAL EXPENDITURE Including this Invoice	(D) MONTHLY EXPENDITURES AMOUNT DUE	SCS Use Only
Personnel (Salaries)	\$ 36,194.00				
Benefits	\$ 14,698.00				
Travel	\$ 5,250.00				
Staff Development	\$ 1,000.00				
Supplies	\$ 758.00				
Postage & Shipping	\$				
Printing & Publications	\$				
Subcontracted Services	\$				
Equipment	\$				
Indirect Cost 8 %	\$				
TOTAL	\$ 57,900.00				

Documents attached provide the contractor's expenditure records for salaries paid to specific individuals, benefits paid, and itemized costs incurred.
Time sheets are attached for all employees billed with percentages of time devoted to this project noted unless paid 100% by the grant.
Semi-annual certifications will be maintained for employees paid 100% by the grant.
Invoices to support non-salary expenditures are attached.

RECOMMENDED FOR PAYMENT BY

CONTRACTING AGENCY'S AUTHORIZED SIGNATURE

I certify to the best of my knowledge and belief that the data above are correct
and that all expenditures were made in accordance with the contract conditions
and that payment is due and has not been previously requested.

TITLE
DATE
Phone

COPY

COPY

Safe Schools, Healthy Students Partner Budget
 Juvenile Court of Memphis and Shelby County
 Year III

ASN# GW 399

Category	Grant Funds	In Kind	Total
Personnel			
Probation Counselor A	36,194.00		\$ 36,194.00
(100% - FTE)			
Subtotal Personnel	\$ 36,194.00		\$ 36,194.00
Fringe Benefits			
Retirement (13.5%)	4,886.00		\$ 4,886.00
Medicare (1.35%)	489.00		\$ 489.00
Group Life Insurance (.680%)	246.00		\$ 246.00
Health Insurance	7,818.00		\$ 7,818.00
Disability Insurance (1.60%)	579.00		\$ 579.00
OJI Expense (1.550%)	561.00		\$ 561.00
Unemployment Compensation (.329%)	119.00		\$ 119.00
Subtotal Fringe Benefits	\$ 14,698.00		\$ 14,698.00
Travel			
Local Travel			
Project Manager (50 mi./daily x .42/mi. x 250 days)	5,250.00		\$ 5,250.00
Subtotal Travel	\$ 5,250.00		\$ 5,250.00
Staff Development			
JJL Training	\$ 1,000.00		\$ 1,000.00
Subtotal Equipment	\$ 1,000.00		\$ 1,000.00
Supplies			
Cell Phone (1 year cellphone service)			
and Office Supplies	\$ 758.00		\$ 758.00
Subtotal Supplies	\$ 758.00		\$ 758.00
Other Direct Costs			
Total Direct Costs			
Indirect Costs			
Indirect Cost			
Total Budget	\$ 57,900.00		\$ 57,900.00

INTERAGENCY
MEMORANDUM OF UNDERSTANDING
BETWEEN
SHELBY COUNTY SCHOOLS (SCS), PROJECT CLASS,
SHELBY COUNTY SCHOOLS EXECUTIVE LEVEL ADMINISTRATORS
And
THE JUVENILE COURT OF MEMPHIS AND SHELBY COUNTY
CONTRACTUAL

This agreement highlights the importance of the working relationship between the Juvenile Court of Memphis and Shelby County (Juvenile Court) and Shelby County Schools (SCS), Project CLASS, and SCS Executive Level Administrators. The purpose of this interagency agreement is to establish policies and practices for Shelby County Schools, Project CLASS, and SCS Executive Level Administrators use of Juvenile Court's Internal Outcome Evaluation and Recidivism Reports.

To that end, the parties agree to the following:


- Agree to abide by all applicable local, state, and federal laws concerning release of protected and confidential information.
- Juvenile Court forms, Release of Information, **JC-219A** and Contract, if applicable, (Attachments A and B) are hereby adopted as reference into this agreement. Informed consent by the child's parent, guardian, or legal custodian is required before reports are released by Juvenile Court to Shelby County Schools, Project CLASS, and Shelby County Schools Executive Level Administrators.
- Juvenile Court agrees to gather data and retain copies of the informed consent, **JC-219A**, for a period of 2 years post discharge from the program or until the youth reaches age 18.
- Shelby County Schools, Project CLASS and Shelby County Schools Executive Level Administrators understand the Juvenile Court's Internal Outcome Evaluation and Recidivism Reports are considered protected and confidential. Information contained within the reports shall not be disclosed to a third party (**TCA 37-1-153**) except as described herein.
- Shelby County Schools, Project CLASS, and Shelby County Schools Executive Level Administrators are encouraged to gather internal data and outcome measurements to measure program effectiveness.
- Upon signing this agreement, Juvenile Court will grant Shelby County Schools, Project CLASS and Shelby County Schools Executive Level Administrators, and the local evaluator, University of Memphis Center for Research on Educational Policy (CREP) access to the reports for the purposes of:
 - Outcome Evaluation
 - Performance Improvement
 - Recidivism Data
- Juvenile Court shall retain sole authority to modify or terminate this agreement unilaterally.
- Shelby County Schools, Project CLASS and Shelby County Schools Executive Level Administrators agree that any infraction shall result in immediate termination of reports.
- Juvenile Court agrees to electronically provide the Internal Outcome Evaluation and Recidivism Reports bi-annually to a designated employee of Shelby County Schools.
- Shelby County Schools, Project CLASS and Shelby County Schools Executive Level Administrators agree that **Trent McVay**, tmcvay@scsk12.org, is the designated recipient of the Juvenile Court Internal Outcome Evaluation and Recidivism Reports. Should the above-referenced individual leave Shelby County Schools or if another

INTERAGENCY MEMORANDUM OF UNDERSTANDING
BETWEEN SHELBY COUNTY SCHOOLS, PROJECT CLASS, SCS EXECUTIVE LEVEL
ADMINISTRATORS, and JUVENILE COURT OF MEMPHIS AND SHELBY COUNTY
CONTRACTUAL, page 2

- individual is designated to receive the report; Juvenile Court will be notified in writing within 30 days of said change, along with the new designee and contact information. If Juvenile Court does not receive written notification, as specified, all future reports will cease.


This agreement becomes effective as of the date signed by all parties. On behalf of their agencies, the signers agree to observe the policies and procedures set forth in this INTERAGENCY MEMORANDUM OF UNDERSTANDING, including but not limited to the Attachments A and B, and any subsequent adopted amendments.

Signatories agree to the terms contained herein.



Dr. Bobby Webb, Superintendent
Shelby County Schools

5/8/08
Date



Mr. Larry Scroggs, CAO/Chief Counsel
Juvenile Court of Memphis and Shelby County

5/16/08
Date

JUVENILE COURT OF MEMPHIS AND SHELBY COUNTY

RELEASE OF INFORMATION

PURSUANT TO FEDERAL GUIDELINES CONCERNING MY RIGHT TO CONFIDENTIALITY UNDER
42 CODE OF FEDERAL REGULATIONS - PART 2.

I, _____, authorize
(Name of Patient)

(Name of Specific Person or Organization Making Disclosure)

to release my psychological, medical, court records, or specified and related information to:

(Name and address of Specific Person or Organization Receiving Information)

for the purpose of.

(Reason for information to be Released)

I understand that I may revoke this consent to release of information at any time. However, I also understand that any release which has been made prior to my revocation and which was made in reliance upon this authorization shall not constitute a breach of my right to confidentiality. Unless I revoke this authorization prior to such time, this authorization to release information shall expire when:

(State date, Event or Condition of Expiration)

At that time no express revocation shall be needed to terminate my consent.

Signature

Date

Witness

(If the client is either under age or has a guardian appointed by the Court, this release must be signed
by the patient's parent or guardian)

Signature of Parent or Guardian

Date

JC-219A

ATTACHMENT A